

ALTAR SERVER RESPONSIBILITIES:

CROSSBEARER:

1. Carry the cross in the processional with reverence and care. Do not let the cross touch the ground.
2. Line up at the bottom of the step, wait for priest to come and bow. As the priest bows, you bow and then go and place the cross in the stand.
3. When the priest says, "*Let us pray,*" come hold the presider binder or Sacramentary.
4. When the ushers begin to take up the collection, slowly and reverently bring the chalice and Sacramentary to the altar. Place the ciborium (communion bowls) on the right side of the altar.
5. After you receive Communion and the priest has left the altar to distribute Communion, remove the chalice and the Sacramentary from the altar and place them on the credence table.
6. After Communion, if the priest stands and says, "*Let us pray,*" go and hold the presider binder or Sacramentary.
7. After the final blessing and dismissal, when the priest goes to reverence the altar, get the cross and line up at the bottom of the steps. Bow your head when the priest bows.
8. Carry the cross in the recessional with reverence and care. Remember the rhythm: *not too fast, not too slow.*

CANDLEBEARERS 1 & 2:

1. These two servers are partners and work together.
2. Light the candles at the altar before the beginning of mass. Light the processional candles in the sacristy.
3. Carry the processional candles with reverence and care. Line up at the bottom of the step next to the Crossbearer, wait for priest to come and bow. As the priest bows, you bow and then go and place the candles on the credence table.
4. When the Gospel Acclamation (*Alleluia, Glory and Praise*) begins, retrieve candles from the credence table. **PROCESSIONAL ORDER: CANDLE BEARER, PRIEST/DEACON, CANDLE BEARER.** The processional will be SINGLE-FILE. The candle bearers will escort the priest/deacon to the ambo for the proclamation of the Gospel. Remain standing in front of the ambo reverently. When the gospel is finished, return with candles behind the altar and place candles on the credence table.
5. At the offertory, after the cross bearer places the chalice and Sacramentary on the altar, slowly and reverently bring the communion cups and purificators to the altar. Place them on the left side of the altar.
6. Assist the priest/deacon with the gifts. You will be handed the wine and bowl of bread.
7. After bringing the gifts to the altar, one server goes to get the cruet of water and returns to the altar.
8. The other server goes to the credence table, retrieves the bowl and towel for hand washing and returns to the altar.
9. When the priest comes over to you, one server pours water over his hands while the other holds the towel for drying.
10. Return the cruet of water, bowl and towel to the credence table. Return to your chairs.
11. Kneel reverently when the assembly kneels. Respond to the prayers of the mass.
12. At the end of mass, after the final blessing and dismissal, retrieve the processional candles and line up next to the Crossbearer at the bottom of the steps. Bow your head when the priest bows. Reverently carry the candles in the processional.