## Uploading ASP 2024 Photos

To upload photos, you will need to have an existing Google account. If you do not have a Google account and would like to send photos to be uploaded, please send them to Therese Cormack at twalshcormack@gmail.com.

## Uploading photos on a PC:

1. Click 2024 Photo Albums to go to the folder on Google Drive

+ New

- 2. You should see various folders
- Clicking the layout button will show the folders or photos in Grid or List layout.
- 4. Select which folder you would like to upload your photos to by double clicking the folder name.
- 5. Click the **+ New** button
- 6. Select File upload to upload individual photos or select Folder upload upload a whole folder of photos at a time.

## Uploading from a mobile phone (via Google Drive app):

- 1. Click 2024 Photo Albums
- Google Drive app should open
- You should see various folders:
- Clicking the layout button will show the folders or photos in Grid or List layout. 4.
- Select which folder you would like to upload your photos to by touching the folder name. 5.
- 6. Click the + button
- 7. Select **Upload** and navigate to where your photos are and upload one photo at a time or press and hold each photo to select more than one photo. Touch Select to complete upload.



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Grid layout







File upload Folder upload

List layou

